

School Advisory Council (SAC) Minutes

Moss Park Elementary

School Advisory Council (SAC) Meeting Minutes

October 18, 2023 Media Center

5:04 pm

Attendance:

Angela Lance

Lisa Whalen

Lauren Curlew

Linda Guardado

Amanda Jenkins

Aimee Barrett

Jessica Haughton

Carrie Powell

Elisa Perez

Mr. William Harris, Jr.

Call to Order:

A meeting of the Moss Park Elementary School Advisory Council was held in the Media Center on Wednesday, October 18, 2023. Chair called the meeting to order at 5:04.

Approval of Previous Minutes:

In September minutes, edit 'call to order' section. The meeting was called to order by Principal , not chairperson.

Motion to approve corrections seconded. Motion carried to approve minutes with above corrections.

Motion to approve all minutes.

Motion to approve the roster for attendance as the SAC committee 2023 by Curlew, seconded by Guardado. All in favor. Motion passed.

Roster may change depending on final roster application regarding ethnic background, racial makeup, etc.

Principal's Report (Announcements):

Instruction

Mr. Harris explained who Dr. Julie Helton, our Cadre 9 principal leader, is.

Today we had instructional walks with Dr. Helton. She was very pleased with the instruction that was observed. Certain teachers were prepared for visits today but all teachers were aware they could be visited today.

Facilities

- This past Monday, Mr. Vetter, installed the blinds in portables.
- Mr. Harris is starting to look at making things uniform in those rooms. AC issues are being addressed.

Portables will be pressure washed soon. The back 40 was addressed by a member of facilities. Instructional time is lost when 5th graders have to travel from the playgrounds by the pavilion back to their portables on the other side of campus. We are hoping that the district will pay for any renovations that need to be done to the back 40. Will most likely not be completed this school year.

Mr. Harris' goal is to have it complete for next year.

FUN

- Events are staying as true to the past as possible. Mr. Harris is trying to keep as much as possible to maintain the culture of the school.
- Young People's Concert (YPC) was a successful field trip.
- Moss Park Players is continuing.

Sunshine Law presentation

Our chair, Mrs. Lance presented the Sunshine Law, public records, and ethics presentation as related to SAC provided by OCPS.

Members were provided a companion to the presentation which provided guidance containing frequently asked questions and live links to the cited statutes, ethics opinions and Attorney General Opinions (AGOs).

Where do parents find copies of the SAC minutes?

State of the School:

N/A

Budget Updates – Fund 145 (School Improvement Fund), Fund 211 (School Recognition Fund)

N/A

School Improvement Plan (Goal Updates):

SIP is not finalized until later in the semester. Mr. Harris shared where we are currently with our draft SIP. It is a 23 page document. He highlighted parts of the SIP. The plan was worked on by administration and parts of the leadership team.

Two main goals:

- Students with disability improvement in ELA assessment.
Looking for an increase from 37%-42%.
- Positive Culture and Environment for our students
Looking for a 6% increase in children being more comfortable in asking for help from school adults.

Question was posed: What does Tier 2 and 3 mean?

Mr. Harris explained. All students are Tier 1 with the core curriculum. Tier 2 are students who need some more support, they are on a watch list. Mrs. Gardner monitors these students with the teachers to see if they need a 504. Tier 3 are students who receive more intensive support, who may have a 504/IEP.

Old Business:

N/A

New Business:

N/A

Open Agenda (Public comments):

Next Meeting Date, Time, and Location:

The next meeting will be held on November 15 at 5pm in the Media Center.

Meeting Adjournment:

Angela adjourned the meeting at 6:03pm

Submitted by,

Aimee Barrett

Secretary

Approval date: N/A

The school district is required to maintain copies of all SAC bylaws ([Fla. Stat. 1001.452\(1\)\(d\), 2023](#)). The district has established a [SAC Files Application](#) for school administrators to upload approved SAC minutes and bylaws, as well as accessing prior year approved SAC minutes and bylaws.

According to [Florida State Statute 1001.452 \(2\)](#), SAC members shall:

- 1. Perform functions prescribed by regulations of the district school board, however; no advisory council shall have any of the powers and duties now reserved by law to the district school board*
- 2. Assist in the preparation and evaluation of the school improvement plan*
- 3. Assist in the preparation of school's annual budget and plan*
- 4. A portion of funds provided in the annual General Appropriations Act for use by school advisory councils must be used for implementing the school improvement plan. (If funds are available from the Florida Department of Education)*